

N SIVANI CHOUDHURY

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Objective:

An enthusiastic and motivated individual seeking an Articleship opportunity in your reputed organization to expand my skills & knowledge, gain valuable real-world experience and contribute to the organization's growth.

PROFESSIONAL QUALIFICATIONS:

Qualification	year	Marks	Institute
<u>CMA Intermediate (Group II)</u>	2023	210/400	The Institute of Cost Accountants of India (ICMAI)
<u>CMA Foundation</u>	2021	314/400	The Institute of Cost Accountants of India (ICMAI)

EDUCATIONAL QUAIFICATIONS:

Qualification	year	Marks	Institute
B.Com (Hons)	2021-24	Completed	Mahamayi Mahila Mahavidyalaya , Berhampur
Class XII	2021	70%	Shiksha Higher Secondary School , Berhampur , Odisha
Class X	2019	65%	Maa Saraswati Vidya Mandir , Sivananda Nagar , Berhampur , Odisha

ACHIEVEMENTS:

- ❖ **Passed CMA intermediate group 2 under ICMAI**
- ❖ **TALLY ERP 9 under ICSS , Berhampur**
- ❖ Complete *ADVANCE DIPLOMA IN COMPUTER APPLICATION (ADCA)* under NSIC-Institute of computer software and studies (ICSS)
- ❖ Working knowledge with windows

EXPERIENCE:

I have 6 months Experience in Accounts & Taxation along with Gst.
Work Location - P Sairam & Associates , Berhampur

SKILLS:

- Good planning and organizational skills that balance work, team support, and responsibilities.
- Basic knowledge of provisions of Income Tax Law , GST Law , Companies Law
- Basic knowledge of Standards on Auditing and Accounting Standards
- Working knowledge in MS-PowerPoint , MS-Word , MS-Excel and Tally .
- Demonstrates adaptive and team-oriented nature in various environments.
- Possesses an analytical mindset coupled with a positive attitude in all endeavors.

Personal details :

Date of Birth : 08th April 2003
Father's Name : N Babu choudhury
Mother's Name : N Pinki choudhury
Language known : English, Hindi, Odia
Hobbies : Travelling, Art , Exploring new things